



## **Student Trainee Application Timeline and Important Deadlines**

January 8, 2018	Job openings are posted at <a href="http://www.caterpillar.com/careers">www.caterpillar.com/careers</a>  Students should make sure to upload their resume and unofficial transcript.  Paper application packets are no longer required.
March 2, 2018	Job openings are closed. No further applications will be accepted.  Deadline for Supervisors to request a Student Trainee.
April 2, 2018	School coordinators will be notified which students have qualified for an interview.  Students and school will be notified of dates and times as they are scheduled.
April 16 – 27, 2018	Interviews will occur either at the facility where the opening is located.
May 7 - 11, 2018	Final selections and assignments are made.
May 14 - 16, 2018	An email will be sent to students regarding their selection/non-selection into the program. Schools will also be notified by email.  Selected students will complete a drug screen. Students under the age of 18 will need to parental consent. A form will be sent to the students to return prior to drug screen. Students have 48 hours from time of notification to take test.
May 28, 2018	Orientation email will be sent to students.
June 4, 2018	All day orientation.
June 5, 2018	Students will report to their supervisors.
August 3, 2018	Last day for Summer Session Only students.
May 24, 2019	Last day for Year-round students.